

**London Borough of Tower Hamlets
Education, Social Care and Wellbeing Directorate**

**Small Grants for Pensioners Groups (2013/14)
Application Form**

1. Name of organisation:
.....
2. Business address of organisation:
.....
.....
3. Address for correspondence (including cheques) if different from above:
.....
.....
4. Who may we contact to discuss this application?:
Name:..... Tel. no.:.....
Position within organisation:.....
e-mail address (if you have one):.....
5. Organisation details
A) In which year was your organisation established?
B) Does your organisation have a constitution (yes/no)? (If yes, please enclose a copy with this application)
C) Briefly describe the main aim of your organisation?
How many pensioners are members of your club or on your register?

6. How do you plan to use the grant?

Purpose (e.g. rent)	Amount?
TOTAL	£
	(Please note that the maximum small grant award is £500)

7. If successful, how would you prefer your grant to be paid? (please tick one)

By cheque:	By bank transfer:
<p>a) If you would prefer to have the grant paid by cheque, who should the cheque be made out to? :</p> <p>.....</p>	
<p>b) If you would prefer to have the grant paid into a bank account, please provide details below:</p> <ul style="list-style-type: none"> • Name of bank account: • Bank account number:..... • Bank sort code: 	

8. If your pensioners group is in receipt of any other LBTH funding, please provide details below:

9. Monitoring Information

a) Did your organisation receive a small grant in 2012 (yes/no)?.....

**If yes, please answer all questions in this section.
(Failure to answer any questions will result in delays in the assessment of your application)**

If no, please go to section 10

b) Please give brief details on how you spent the small grant you received in 2012? (e.g. pay bills, buy bingo machine or coach hire etc.)

If the small grant was used as a contribution towards rent or to purchase any equipment, please provide evidence such as receipts, unless you have already sent this to us.

10. Declaration:

It is an Audit requirement that two senior committee members of your organisation need to sign and date the application form.

I declare that the information in this application is accurate to the best of my knowledge.

1. Name of Chairperson/Club Leader:

Signature:

Date:

2. Name of Treasurer/Secretary:.....

Signature:

Date: